



## CEDF Introduction to QuickBooks Workshop

Please note that the **prerequisite** to this class is the successful completion of CEDF's *Understanding Business Finances* workshop. Participants must attend all 4 QuickBooks classes to receive the full benefit of the information that will be covered, as well a certificate of completion.

**\*All classes held: 6:30 – 9:00 PM**

**Spring 2010**

<b>Meriden</b> <i>CEDF Office</i> 965 East Main Street	<b>June 15, 17, 22, 24</b>
<b>Bridgeport</b> <i>Career Resources, Inc.</i> 350 Fairfield Avenue	<b>June 14, 16, 21, 23</b>
<b>Norwich</b> <i>Norwich Public Utility</i> 16 South Golden Street	<b>June 8, 10, 15, 17 (limited to 8)</b>
<b>East Hartford</b> <i>Connecticut International Baccalaureate Academy</i> 857 Forbes Street	<b>June 8, 10, 15, 17</b>
<b>Norwalk</b> Location TBD	<b>Dates to be determined</b>

Due to the hands-on nature of instruction for this class, we can only accommodate 10 participants per session. Before you register, please make sure that you can commit to all four dates. Classes fill quickly so register and make payment today online at [www.cedf.com](http://www.cedf.com) to reserve your spot!

<b>Cost: \$115.00 current CEDF Clients      \$150.00 all other CT Small Business Owners</b> <b><i>*Class fee includes a copy of QuickBooks Pro Software (\$199.00 value)</i></b>
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*Training workshops sponsored by CEDF in cooperation with Community Accounting & Aid Services, Webster Bank and Citizens Bank*

**In order to confirm your spot in the class, we must receive your completed registration form along with payment.**

**Quick Books Registration Spring 2010     CEDF Clients: \$115       Non-clients: \$150**

I am registering for the following location:     Meriden     Bridgeport     Norwich     East Hartford     Norwalk

Date prerequisite class was completed and location: \_\_\_\_\_

Name \_\_\_\_\_ Business Name \_\_\_\_\_

#Years in Business \_\_\_\_\_ Business Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

CEDF Client       other CT small business       affiliated with partner organization

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Register online or return this registration form with payment to: CEDF, 965 East Main Street, Meriden, CT 06450*

**How did you hear about CEDF? Radio Print Ad News Article Website Referral**

*Refunds will only be authorized in the event the Community Economic Development Fund cancels a course.*